

MINUTES
BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY
WARR ACRES CITY HALL
4301 N Ann Arbor Blvd, Warr Acres, OK 73122

TUESDAY
June 10, 2025, at 9:00 A.M.

1. This meeting was given in accordance with applicable State Statutes. Chairman Douglas called the meeting to order at 9:02 a.m. and declared a quorum.

ROLL CALL

Present
Chairman Vicki Douglas
Trustee Amanda Sandoval
Trustee Pamela McDowell-Ramirez
Trustee Elizabeth Gray

Absent
Trustee Bryan Magirowsky

STAFF PRESENT
Clint Cullum, Wright Water
Johnny Blassingame, Trust Attorney
Sean Fairbain, Trust Engineer

2. Approve the minutes of the May 6, 2025, meeting of the Bethany-Warr Acres Public Works Authority.

Motion by Ramirez, seconded by Gay to approve the BWA/PWA Minutes of May 6, 2025.
Poll vote: Yea's; Douglas, Ramirez, Gray **Sandoval – absent during vote**

Motion Passed.

3. Report of Wright Water Corporation concerning ongoing general management of Bluff Creek WWTP.

Project manager Clint Cullum gave a detailed report on plant operations and the progress that has happened over the last few months. Discussed the signing of DEQ letters.

4. Engineer's Report.

Sean Fairbain with Cowan Engineering gave full report. Mentioned reaching out to DEQ and should have a response back this week. Nozzle quotes needing to approved at next meeting. Working on filling in the sink hole filled in, going out for quotes. Reaching out to OKC this week.

5. Discussion, consideration, and possible approval for Cowan Group Engineering, LLC to move forward with procurement for the demolition and removal of the existing Aerobic Digester metal building.

Motion by Gray, seconded by Ramirez to approve moving forward on the project. Poll vote: Yea's; Douglas, Ramirez, Gray, Sandoval.

Motion Passed.

6. Discussion, consideration, and possible approval for Cowan Group Engineering, LLC to move forward with ODEQ permitting and procurement for the replacement of the domestic waterline system at the Bluff Creek Wastewater Treatment Plant.

Talked about the replacement of needed water lines. Spoke about any the many water breaks over the past couple years.

Motion by Ramirez, seconded by Sandoval to approve moving forward with the project. Poll vote: Yea's; Douglas, Ramirez, Gray, Sandoval.

Motion Passed.

7. Financial Report.

Financial director went over report.

8. Discussion, consideration and possible approval of Resolution No. ___ adopting proposed Fiscal Year 2025-2026 budget for the Authority beginning July 1, 2025 and ending June 30, 2026.

Motion by Ramirez, seconded by Sandoval to approve the resolution. Poll vote: Yea's; Douglas, Ramirez, Gray, Sandoval.

Motion Passed.

9. Discussion, consideration, and possible approval of proposal from Crawford & Associates CPA for assistance with completion of the Fiscal Year 2024-2025 financial statements.

Motion by Ramirez, seconded by Gray to approve the proposal. Poll vote: Yea's; Douglas, Ramirez, Gray, Sandoval.

Motion Passed.

10. Discussion, consideration, and possible approval for the payment of claims.

Motion by Gray, seconded by Ramirez to approve the claims. Poll vote: Yea's; Douglas, Ramirez, Gray, Sandoval.

Motion Passed.

11. Trust Attorney's Report.

Gave report, no update on lawsuit.

12. Old or New Business.

None

13. Call to the Public.

N/A

14. Adjournment.

This meeting was adjourned at 9:24 a.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'P. McDowell-Ramirez', with a long horizontal flourish extending to the right.

Pamela McDowell-Ramirez

Posted at Bethany City Hall, Warr Acres City Hall and the office of the Bethany-Warr Acres Public Works Authority June 6, 2025, at 9:00 a.m.

AGENDA
SPECIAL MEETING
BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY

WARR ACRES CITY HALL
4301 N Ann Arbor Ave., Warr Acres, OK 73122

TUESDAY, June 10, 2025, at 9:00 A.M.

1. Call to order, declaration of a quorum.
2. Approve the minutes of the May 6, 2025, meeting of the Bethany-Warr Acres Public Works Authority.
3. Report of Wright Water Corporation concerning ongoing general management of Bluff Creek WWTP.
4. Engineer's Report.
5. Discussion, consideration, and possible approval for Cowan Group Engineering, LLC to move forward with procurement for the demolition and removal of the existing Aerobic Digester metal building.
6. Discussion, consideration, and possible approval for Cowan Group Engineering, LLC to move forward with ODEQ permitting and procurement for the replacement of the domestic waterline system at the Bluff Creek Wastewater Treatment Plant.
7. Financial Report.
8. Discussion, consideration and possible approval of Resolution No. ___ adopting proposed Fiscal Year 2025-2026 budget for the Authority beginning July 1, 2025 and ending June 30, 2026.
9. Discussion, consideration, and possible approval of proposal from Crawford & Associates CPA for assistance with completion of the Fiscal Year 2024-2025 financial statements.
10. Discussion, consideration, and possible approval for the payment of claims.
11. Trust Attorney's Report.
12. Old or New Business.
13. Call to the Public.
14. Adjournment.